## Steps for a Successful Closing The Closing Flowchart

Below is a rough outline of a closing officer's responsibilities to complete each closing. Once the transaction is in contract, the contract serves as instructions for the closing officer. Closing ensures that all title and lender requirements have been met. Closing includes depositing the funds, documents and instructions necessary to complete the transaction.





This material is not intended to be relied upon as a statement of the law, and is not to be construed as legal, tax or investment advice. You are encouraged to consult your legal, tax or investment professional for specific advice. The material is meant for general illustration and/or informational purposes only. Although the information has been gathered from sources believed to be reliable, no representation is made as to its accuracy. Intended for distribution to only one per individual for marketing purposes only on behalf of our company. Not for reproduction.